



Sree Narayana College of Education

(Affiliated to MG University, Approved by NCTE)

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KEY INDICATOR

1.1 CURRICULUM PLANNING

METRIC: 1.1.3

While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through

1. Website of the Institution
2. Prospectus
3. Student induction programme
4. Orientation programme for teachers

Report and photographs with caption and date of Teacher orientation programmes




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Discussion on Programme Learning Outcomes (PLOs) and Course Learning outcomes (CLOs) of Teacher Orientation Programmes for the year 2019-2020

Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) are essential in Teacher Orientation Programmes as they provide a clear roadmap for what participants should achieve at both the programme and course levels. PLOs ensure consistency and coherence across the entire programme, aligning all courses and activities towards common educational goals. CLOs break down these goals into specific, measurable skills and knowledge to be acquired in individual courses, facilitating targeted instruction and assessment. Together, PLOs and CLOs enable effective curriculum design and continuous improvement by highlighting areas for enhancement. Ultimately, they ensure that the programme successfully equips teachers with the necessary competencies and knowledge.

Each resource person who led the teacher orientation programmes emphasized the importance of outcome-based learning. They conducted their sessions based on our institution's PLO's and CLO's.

During the teacher orientation programmes conducted in the year 2019-2020, the teachers were able to achieve several important outcomes. They developed proficiency in using various e-learning platforms and tools, enhancing their digital literacy. Teachers learned to design and implement effective online courses, focusing on engaging and interactive content. They also improved their skills in assessing student performance in virtual environments, utilizing diverse online assessment methods. Teachers gained strategies for fostering an inclusive and supportive online learning community, ensuring all their B.Ed./M.Ed. students are engaged and supported. Moreover, they learned to continuously evaluate and improve their e-learning practices, staying current with emerging technologies and pedagogies.

A detailed view on the PLO's and CLO's achieved for each programmes conducted in the year 2019 – 2020 are as below :-

The class on "Basics of Computer" aimed to equip teachers with foundational knowledge and skills in computer literacy. Teachers learned essential concepts such as hardware components, software applications, file management, and basic troubleshooting techniques. They gained practical experience through hands-on activities and demonstrations aimed at building confidence and proficiency in using computers effectively. By the end of the class, teachers were equipped with the fundamental understanding and skills necessary to navigate and utilize computer technology for personal and educational tasks.

The seminar on "Information and Communication Technologies " provided teachers with a comprehensive understanding of the role and impact of ICT in educational settings. Teachers explored various ICT tools and strategies for enhancing teaching, learning, and administrative processes. They gained practical skills in integrating ICT into curriculum design, instructional delivery, and assessment practices to improve student engagement and outcomes. By the end of the seminar, teachers were prepared to leverage ICT effectively to create innovative and inclusive learning environments, supporting educational advancement and student success.



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The class on "Creation of Gmail" aimed to instruct teachers on the process of setting up and utilizing Gmail accounts for personal and educational communication. Teachers learned how to create and customize Gmail accounts, manage emails efficiently, and utilize essential features such as filters, labels, and integration with other Google services. They gained practical experience in configuring settings, organizing emails, and enhancing productivity through hands-on demonstrations and exercises. By the end of the class, teachers were proficient in using Gmail as a robust communication tool, enabling them to streamline communication processes and manage information effectively.

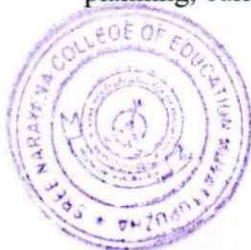
The practical session on "MS Word, MS Excel, MS PowerPoint" provided teachers with practical skills in using Microsoft Office applications for document creation, data analysis, and presentation development. Teachers learned to create and format documents in MS Word, manage data and perform calculations in MS Excel, and design visually appealing presentations in MS PowerPoint. They gained proficiency in utilizing advanced features such as templates, formulas, charts, and slide transitions to enhance productivity and communication. By the end of the session, teachers were equipped with the necessary competencies to effectively utilize MS Office applications in their educational and academic pursuits, improving efficiency and presentation quality.

The seminar on "Usage of Different Learning Tools" aimed to familiarize educators with a variety of instructional technologies and tools to enhance teaching and learning experiences. Teachers explored the application of learning management systems, multimedia resources, and interactive tools in educational settings. They gained practical skills in integrating these tools to facilitate personalized learning, engage students effectively, and assess learning outcomes. By the end of the seminar, teachers were prepared to implement diverse learning tools strategically, adapting their teaching practices to meet the needs of 21st-century learners and enhance educational outcomes.

The seminar on "Need of an Alternative Concept in Education like Online Learning, E-learning, etc." aimed to explore and advocate for innovative approaches to education beyond traditional methods. Teachers examined the significance of online learning, e-learning, and other alternative concepts in addressing challenges such as accessibility, flexibility, and engagement in education. They gained insights into the benefits of adopting these alternative concepts to cater to diverse learning styles and educational needs. By the end, teachers were equipped with the knowledge and rationale to advocate for and implement alternative educational concepts, fostering inclusive and effective learning environments that prepare students for future challenges.

The session on "Different Learning Applications/Platforms" provided teachers with an overview and practical experience of various educational applications and platforms. Teachers explored a range of tools for virtual classrooms, content creation, collaboration, and assessment. They gained proficiency in selecting and using these applications to enhance teaching effectiveness and student engagement in diverse educational settings. By the end of the session, teachers were prepared to integrate different learning applications and platforms strategically, leveraging technology to support effective teaching and learning experiences.

The seminar on "SWOT Analysis" aimed to equip educators with skills in conducting SWOT analyses to evaluate and improve teaching practices and educational programs. They learned to identify strengths, weaknesses, opportunities, and threats within educational contexts through practical exercises and case studies. They also explored how SWOT analysis can inform strategic planning, curriculum development, and professional growth in teaching. By the end of the seminar,

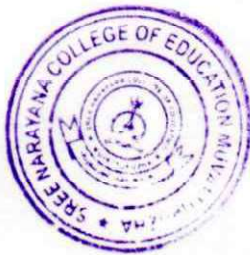



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educators were proficient in applying SWOT analysis to enhance their teaching effectiveness, adapt to changing educational landscapes, and contribute to continuous improvement in teacher education programs.

The session on "Be a Passionate Professional " aimed to inspire teachers to cultivate passion and dedication in their teaching careers. Teachers explored strategies for nurturing enthusiasm, fostering meaningful connections with students, and promoting lifelong learning. They engaged in reflective activities and discussions to enhance their teaching philosophy and instructional practices. By the end of the session, teachers were empowered with the knowledge and motivation to integrate passion into their teaching, creating engaging and supportive learning environments that positively impact student success and well-being.

The seminar on "Local Resources and Teachers" aimed to familiarize teachers with leveraging local resources to enrich teaching and learning experiences. Teachers explored how to integrate community resources, cultural knowledge, and local expertise into educational practices. They learned practical strategies for incorporating local context and resources to enhance curriculum relevance and student engagement. By the end of the seminar, teachers were equipped with the skills to effectively utilize local resources, fostering a deeper connection between classroom learning and the surrounding community to enhance educational outcomes.



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REPORT ON TEACHER ORIENTATION PROGRAMMES 2019-20

E-LEARNING

- ❖ Basics of Computer – 16th April 2020
- ❖ Information and Communication Technologies - 17th April 2020
- ❖ Creation of Gmail - 18th April 2020
- ❖ MS Word, MS Excel, MS PowerPoint – Practical Sessions - 20 April 2020
- ❖ Usage of Different Learning Tools – 21st April 2020
- ❖ Need of an alternative Concept in Education like online learning, e-learning etc – 22nd April 2020
- ❖ Different learning Applications/platforms – 23rd April 2020

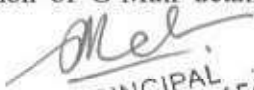
E-learning for teachers offers a dynamic platform for professional development, enabling educators to enhance their teaching skills, explore new pedagogical approaches, and stay updated with the latest educational trends and technologies. Through online courses, webinars, and virtual workshops, teachers can engage in self-paced learning, collaborate with peers, and access resources tailored to their specific needs and interests. E-learning equips teachers with the tools and knowledge necessary to adapt to evolving educational landscapes, promote student-centered learning, and foster innovation in the classroom.

A workshop was conducted for the teachers at Sree Narayana College to empower their E-Learning abilities. The workshop included 7 sessions on a variety of topics.

The first class was conducted on 16th April 2020 Mr. Basil Benny on the topic, “Basics of Computer Based Learning. Computer-based learning for teachers provides a foundational understanding of utilizing digital tools and resources to enhance teaching practices and facilitate student learning.

The second Session was also led by Mr Basil Benny on 17th April 2020 on the topic, “Information and Communication Technologies”. This class illuminated the idea that Information and Communication Technologies (ICT) for teachers encompass a diverse range of digital tools and platforms aimed at enhancing instructional methods, fostering collaboration, and facilitating personalized learning experiences for students.

The next session was also conducted by Mr Basil Benny on 18th April 2020. His session on creation of G-Mail detailed the inception and evolution of Google's popular ~~email~~ service. He


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discussed the technological innovations and user-centric features that contributed to G-Mail's success, such as its large storage capacity, effective spam filtering, and intuitive interface. The session highlighted how G-Mail revolutionized email communication by offering a reliable and user-friendly platform accessible to millions worldwide..

He also led the next session on 19th April 2020 on how to use MS Office tools for educational purposes. Here he provided hands-on training on essential Microsoft Office applications. He guided teachers through practical exercises demonstrating key features and functionalities of Word, Excel, and PowerPoint, emphasizing their applications in professional and academic contexts. The session aimed to enhance teachers' proficiency in using these tools for document creation, data analysis, and presentation design, fostering practical skills relevant to educational domains.

In the next session conducted on 20th April 2020 Mr Sebin K Sebastian ,the concerned resource person discussed about "Usage of Different Learning Tools". This session explored a variety of educational technologies and their applications in teaching and learning. Mr. Sebin demonstrated how tools such as learning management systems, interactive whiteboards, and multimedia resources can enhance engagement and facilitate personalized learning experiences. The session aimed to equip teachers with practical knowledge on integrating these tools effectively to support diverse learning styles and educational goals.

On the next day, 22nd April 2020, Mr. Sebin K Sebastian's session on "Need of an Alternative Concept in Education like Online Learning, E-learning, etc." discussed the growing significance of digital and remote learning platforms in today's educational landscape. He highlighted the benefits of flexibility, accessibility, and scalability that online and e-learning offer, particularly in reaching diverse learners and overcoming traditional educational barriers. The session emphasized the importance of embracing these alternative concepts to adapt and thrive in an increasingly interconnected and technology-driven world.

He then continued into next session which was on 23rd April 2020. The subject of discussion was Different learning Applications/platforms. Here he showcased a variety of digital tools and platforms designed to enhance educational experiences. He demonstrated how these applications, ranging from interactive educational websites to virtual learning environments, can facilitate engaging and effective learning environments. The session aimed to familiarize educators with diverse learning technologies that can support personalized learning, collaboration, and knowledge acquisition across various subjects and disciplines.


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Workshops on E-Learning led by Mr. Basil Benny 16th April to 19th April 2020



Workshops on E-Learning led by Mr. Sebin K Sebastian 20th April to 23rd April 2020


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COVID AWARENESS

The authority of Sree Narayana College of Education, Muvattupuzha has conducted an awareness class on COVID on 25th May 2020 for each teaching staffs of the college. The class was held by Mr. K S Suresh, Health Inspector, General Hospital Muvattupuzha from 10 am. They mainly focused on the precautions that we have to take during the period and how can we prevent the disease. The teacher orientation session prioritized COVID awareness, emphasizing the importance of adhering to safety protocols to ensure the well-being of both students and staff. Educators were briefed on the latest guidelines and best practices for preventing the spread of COVID-19 in educational settings, including proper mask-wearing, physical distancing, and hygiene measures. The session aimed to equip teachers with the knowledge and resources needed to maintain a safe and healthy learning environment amid the ongoing pandemic.



Awareness class on COVID led by Mr. K S Suresh

25th May 2020


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FAMILIARISING E- LEARNING APPS

On May 15th 2020, a class conducted for the faculties of Sree Narayana College which is led by Mr. Basil Benny, Student, S N College of Education, Muvattupuzha. The class was held from 10 am. Nowadays the learning apps and helping apps for learning have a great role in educating. The teacher orientation session highlighted the importance of familiarizing teachers with learning apps to enhance classroom instruction and student engagement. Educators were introduced to various learning apps tailored to their subject areas and teaching styles, emphasizing hands-on exploration and practical application. The session aimed to empower teachers with the skills and knowledge necessary to effectively integrate technology into their teaching practice, ultimately enriching the learning experience for students.



**Session highlighted the importance of familiarizing teachers with learning apps
via Google Meet led by Mr. Basil Benny
On 15th May 2020**


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SWOT ANALYSIS

On 15th January 2020, the authority of Sree Narayana College of Education conducted a seminar on the topic SWOT (Strength, Weakness, Opportunity and Threat). The class was at the college from 10am led by Mr. K P Ajesh, Janamythri, Police Trainer, Aluva. It is a kind of self-analysis session because knowing our own strengths, weaknesses were the major part of self-knowing. The teacher orientation introduced SWOT analysis as a valuable self-analysis tool, focusing on educators' strengths, weaknesses, opportunities, and threats in their teaching practice. Teachers were encouraged to identify their strengths and leverage them to enhance their teaching effectiveness, while also acknowledging weaknesses and seeking strategies for improvement. Additionally, educators were urged to be proactive in recognizing opportunities for growth and addressing potential threats to their professional development.



SWOT Analysis session led by Mr. K P Ajesh, Janamythri on 15th January

2020


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BE A PASSIONATE PROFESSIONAL.

There was a class conducted by the authority of Sree Narayana College of Education on the topic of being a passionate professional and how to be a passionate professional. The class was held by Mr. Arun Jose, Corporate Trainer, J C L Muvattupuzha at 10 am on 6th January 2020. The class was useful and informative to the teaching staffs. Through educating the faculties the resource person give new visions about being a passionate professional. The teacher orientation emphasized the importance of being a passionate professional in three key areas: fostering a love for learning, creating engaging classroom environments, and building meaningful connections with students. Educators were encouraged to continuously seek opportunities for personal and professional growth while reflecting on their teaching practices to ensure they remain dynamic and effective. By embodying passion and professionalism, teachers can inspire and motivate their students to succeed academically and personally.



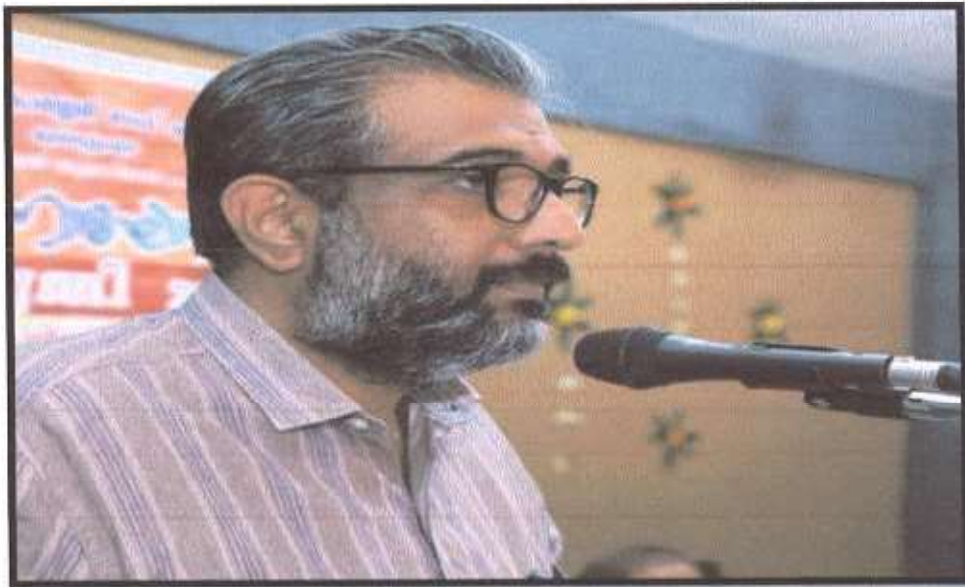
**Orientation emphasizing the importance of being a passionate professional led
by Mr.Arun Jose on 6th January 2020**


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LOCAL RESOURCES AND TEACHERS

For the faculties of Sree Narayana College of Education a seminar was conducted about Teachers and Local Resources. The class was held at seminar hall of the college on September 8th 2019 by Mr. S. Mohandas, Writer, Muvattupuzha at morning 10. It was an interesting session that helped the faculties to get more awareness about the external local resources. The teacher orientation on utilizing local resources emphasized the importance of incorporating community assets into the educational process. Educators were encouraged to identify and leverage local expertise, historical sites, cultural institutions, and businesses to enrich the curriculum and provide students with real-world learning experiences. The session highlighted successful examples of community partnerships that have enhanced student engagement and learning outcomes. Teachers were trained on strategies for integrating local resources into lesson plans and extracurricular activities.



Awareness about the external local resources led by Mr. S. Mohandas

On 8th September 2019


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